



FSA Registration Procedure 2023

Revision 1.0
Release Date: 2023-01-08

Step 1 Create a Team Account

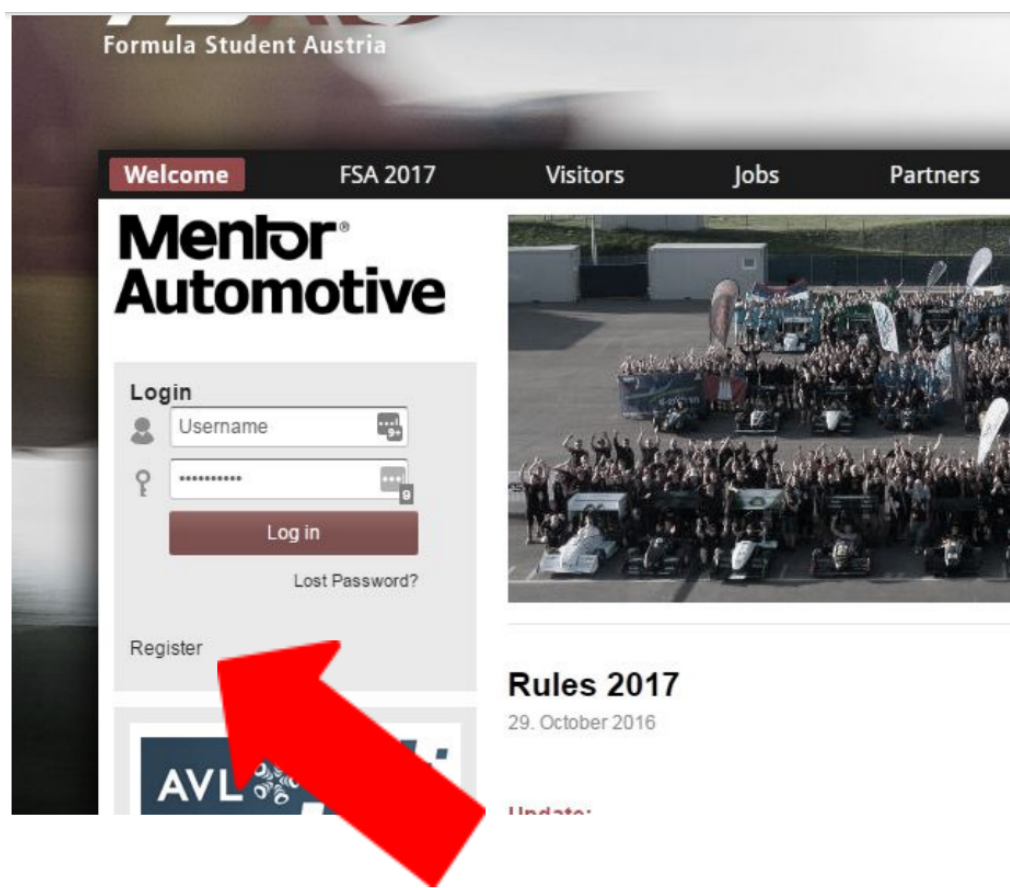
To register for Formula Student Austria, you need to have a team account on our website fsaustria.at

Note 1: last year's accounts have been deleted, so you also have to do this if you have created an account last year

Note 2: Account creation will be possible from the first time this document has been published for the respective event

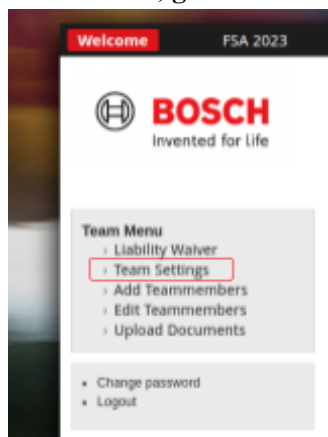
Note 3: You have to have your account created 24h before the registration quiz since our website will then switch to "quiz-mode" and the normal site will not be available after this time.

Note 4: At FSA, there are only TEAM accounts - there are no accounts for individual members. Therefore, you only need one account per team.



Step 2 Fill out your team's data

Next, go to the “Team Settings” page and put in your team details.



In order to create an account and take part in the registration, the following details have to be filled out:

- Team Name
- School Name
- Country
- Team Captain's Name
- Billing Address
- VAT ID - “reverse charge” (only applicable for EU, non-Austrian Teams)
- Fuel type

Note 1: The billing address is used for all fees (i.e. registration, team members & campsite fees)

Note 2: Reverse charge is not applicable for camping fees

Note 3: The information on this page can be edited on the “Team Settings” page

Note 4: Your fuel type decides in which class you run, so this cannot be changed after the registration. For changing between E85 and RON100, contact info@fsaustria.at

- (if desired) **Desired car number:** These will be assigned on a first-come-first-serve basis; i.e. better quiz performance takes the cake.
- (if desired) **Wildcard application:** This is your “second chance” if you do not qualify by beating the quiz. If you can make a compelling argument about why we should take you anyway, you might be picked. Be creative!
- Alternatively you can also send us a “**CV Hybrid System Design Report**” instead of the Wildcard application if you will use a hybrid system in your combustion car. This document should be at least two and a maximum of four pages long. It should describe your CV hybrid system, design decisions and how these decisions were made. This CV Hybrid System Design Report gives you the opportunity to get one of up to five registration slots that are reserved for CV Hybrid cars. Please send us this CV System Design report via mail at info@fsaustria.at with the subject “CV Hybrid Application”
- **E-Mail Addresses:** You are allowed to specify up to three addresses where we contact you with official matters. *Pro Tip: use mail addresses from different providers (School, Gmail, etc..) in case one mail server goes wrong or blacklists us for some reason. (yes, that happened in the past)*

Step 2.1 How to choose your car number

We are splitting up the number range into 1 – 99 and E1 – E99. Please note that if you enter your preferred car number as an E team you must not enter the ‘E’. If you try to, you will get an error message.

Note: Exx Numbers are internally handled as 1xx, so don’t worry if you see it listed like this somewhere
There are some basic constraints:

- Range: (E)1 - (E)99
- (E)1 - (E)3 are reserved
- (E)4 - (E)99 are valid preferred car numbers

First, the top 3 per class from last year get either their preferred car number or (E)1 – (E)3 if they don’t supply one. If there are overlapping wishes the team with more FSA points in the previous year gets the number. All others get either their preferred or the next free number. If there are two teams desiring the same car number, the team with the better quiz time wins.

The preferred car number must be entered before the quiz starts.

If two teams want to swap their car numbers both have to contact us within 48 hours after the quiz ends.

Step 3 Take the Quiz

On the day of the registration quiz (see FSA competition handbook for the date) at about 1800 CET the FSA site will go offline and instead the registration site will go up at www.fsautria.at, which will show a countdown until the quiz starts. There you will have the ability to log in with your team account and a countdown to the opening registration will be displayed.

Note 1: You can only log in with one computer (read: browser session) at a time. Logging in from a different machine (or browser,...) will automatically log off the other one.

Note 2: If you try to circumvent this by creating multiple accounts, you will be moved to the waiting list.

Note 3: After the registration site is up there will not be the possibility for a password reset till the regular site is back on.

Note 4: Please use a modern browser without any content-changing plugins. e.g. Ad blockers

When the countdown reaches zero (at 1900 CET) you will be taken to the quiz page.

- There will be questions about the rules and engineering knowledge
- The questions will be asked sequentially, without the ability to go back
- There will be no feedback if the answer was correct
- Each question will give you a correctness & time score
 - If the question is wrong, the score will be zero
 - After some time, the time score will be zero and only the correctness score will be assigned
 - The remaining time component will be indicated
 - The ratio between time bonus and correctness points may vary from question to question.
 - The correctness will be weighted higher than the time it took to answer the question
- After the time component of a question reaches zero, the countdown of the time component of the next question starts – this will be indicated

- The quiz will end at around 2100 CET – Typically, this time limit will not affect your ability to complete the quiz
- The final score will be the sum of your individual question scores
- If you have answered all the questions, you will be taken to a page that confirms your registration. However, since we need to assign the slots manually, you do not yet know if you got one of the available slots.

You can get a feeling for the type of questions that will be asked here:

[Quiz for electric teams](#)

[Quiz for combustion teams](#)

Step 4 Wait for the Result and Pay

At 2100 CET at the latest we will close the quiz and start the evaluation of the results.

After this point (when the normal website goes back up) it is possible to register without taking the quiz via the team area on the site.

The result of the registration and the waiting list will be published no earlier than 2230 CET (please be patient, that stuff is a lot of manual work)

If you made it to the FSA 2023 roster, you will receive an email within 24 hours that will tell you the payment details. As a registered team, you have a 7-day period to complete the payment. If you do not meet this deadline, you will lose your slot and you are placed at the end of the waiting list.

Note: If you want to get reverse-charge of the VAT, please make sure you have filled out the VAT-ID field in your team settings page. Reverse-charge is not applicable for camping fees. (only applicable for EU, non-Austrian Teams)

Date	Version	comments/changes
2023-01-08	1.0	Initial Version