



# FSA and FSF Registration Procedure 2024

Revision 1.2  
Release Date: 2024-01-09

## Step 1 Create a Team Account

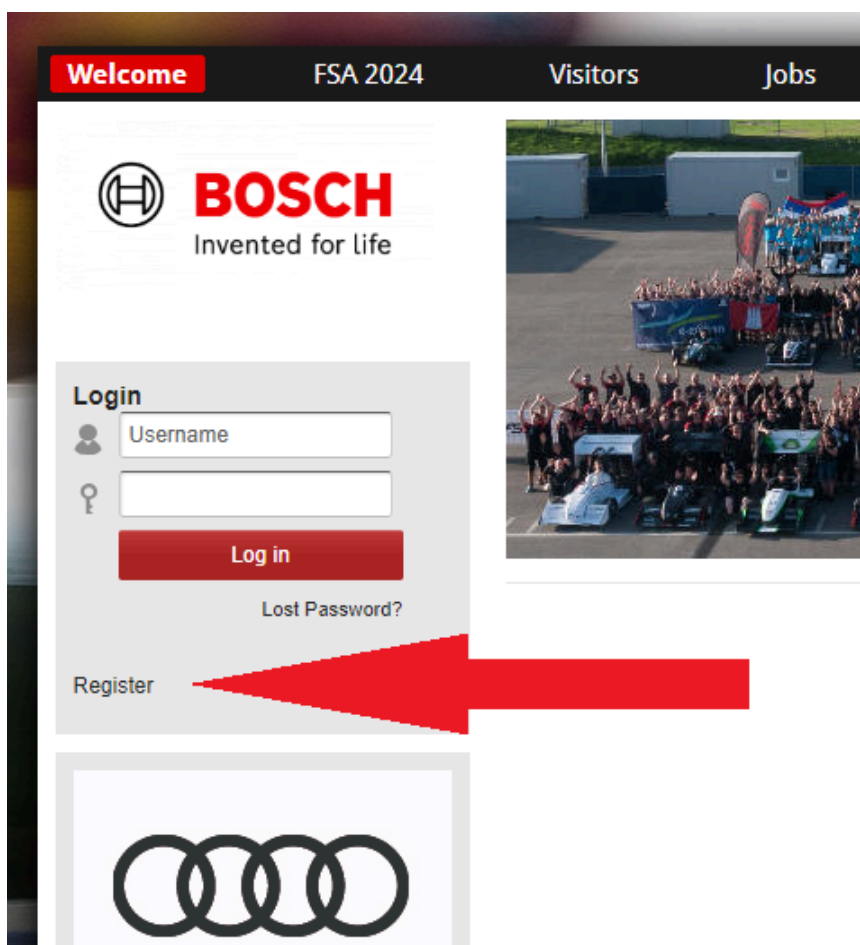
To register for Formula Student Austria and/or Formula Student France, you need to have a team account on the website [fsaustria.at](https://fsaustria.at). For detailed information with regards to FS France, please visit [fs-france.com](https://fs-france.com)

**Note 1: last year's accounts have been deleted, so you also have to do this if you created an account last year**

**Note 2: Account creation will be possible from the first time this document has been published for the respective event**

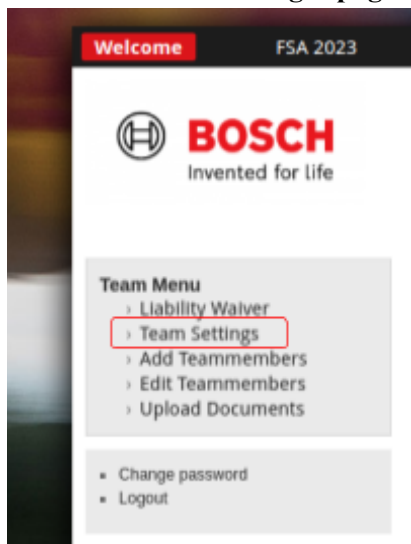
**Note 3: You have to have your account created 24h before the registration quiz since our website will then switch to "quiz-mode" and the normal site will not be available after this time.**

**Note 4: At the FSA site, there are only TEAM accounts - there are no accounts for individual team members. Therefore, you only need one account per team.**



## Step 2 Fill out your team's data

Go to the “Team Settings” page and put in your team details.



To create an account and take part in the registration, the following details have to be filled out:

- Team Name
- School Name
- Country
- Team Captain's Name
- Billing Address
- VAT ID - “reverse charge” (only applicable for EU, non-Austrian Teams)
- Fuel type

**Note 1: The billing address is used for all fees (i.e. registration, team members & campsite fees)**

**Note 2: Reverse charge is not applicable for camping fees**

**Note 3: The information on this page can be edited on the “Team Settings” page**

**Note 4: Your fuel type decides in which class you run, so you cannot change between “EV” and “CV” after the registration. For changing between E85 and RON100, contact [info@fsaustria.at](mailto:info@fsaustria.at)**

- (if desired) **Desired car number:** These will be assigned on a first-come-first-serve basis; i.e. better quiz performance takes the cake.
- (if desired) **Wildcard application:** This is your “second chance” if you do not qualify by beating the quiz. You might be picked if you can make a compelling argument about why we should take you anyway. Be creative! We are especially interested in your ideas for alternative fuels and powertrains. (Hydrogen, Alternative Fuels, E-Fuels, Hybrid)
- **E-Mail Addresses:** You can specify up to three addresses where we contact you with official matters. *Pro Tip: use mail addresses from different providers (School, Gmail, etc..) in case one mail server goes wrong or blacklists us for some reason. (yes, that happened in the past)*

## Step 2.1 How to choose your car number

We are splitting the number range into 1 – 99 and E1 – E99. Please note that if you enter your preferred car number as an electric team you must not enter the ‘E’. If you try to, you will get an error message.

Note: Exx Numbers are internally handled as 1xx, so don’t worry if you see it listed like this somewhere  
There are some basic constraints:

- Range: (E)1 - (E)99
- (E)1 - (E)3 are reserved
- (E)4 - (E)99 are valid preferred car numbers

First, the top 3 per class from last year get either their preferred car number or (E)1 – (E)3 if they don’t supply one. If there are overlapping wishes the team with more FSA points in the previous year gets the number. All others get either their preferred or the next free number. If two teams are desiring the same car number, the team with the better quiz time wins.

The preferred car number must be entered before the quiz starts.

If two teams want to swap their car numbers, they must contact us within 48 hours after the quiz ends.

## Step 3 Take the Quiz

On the day of the registration quiz (see FSA competition handbook for the date) at about 1800 CET the FSA site will go offline and instead, the registration site will be available at [www.fsaustria.at](http://www.fsaustria.at), which will show a countdown until the quiz starts. There you will be able to log in with your team account and a countdown to the opening registration will be displayed.

**Note 1: You can only log in with one computer (read: browser session) at a time. Logging in from a different machine (or browser,...) will automatically log off the other one.**

**Note 2: If you try to circumvent this by creating multiple accounts, you will be moved to the waiting list.**

**Note 3: After the registration site is up there will not be the possibility for a password reset till the regular site is back on.**

**Note 4: Please use a modern browser without any content-changing plugins. e.g. Ad blockers**

When the countdown reaches zero (at 1900 CET) you will be taken to the quiz page.

- There will be questions about the rules and engineering knowledge
- The questions will be asked sequentially, without the ability to go back
- There will be no feedback if the answer was correct
- Each question will give you a correctness & time score
  - If the question is wrong, the score will be zero
  - After some time, the time score will be zero and only the correctness score will be assigned
  - The remaining time component will be indicated
  - The ratio between time bonus and correctness points may vary from question to question.
  - The correctness will be weighted higher than the time it took to answer the question
- After the time component of a question reaches zero, the countdown of the time component of the next question starts – this will be indicated

- The quiz will end at around 2100 CET – Typically, this time limit will not affect your ability to complete the quiz
- The final score will be the sum of your individual question scores
- If you have answered all the questions, you will be taken to a page that confirms your registration. However, since we need to assign the slots manually, you do not yet know if you have one of the available slots.

You can get a feeling for the type of questions that will be asked here:

[Quiz for electric teams](#)

[Quiz for combustion teams](#)

## Step 4 Wait for the Result and Pay

At 2100 CET at the latest we will close the quiz and start the evaluation of the results.

After this point (when the normal website goes back up) it is possible to register without taking the quiz via the team area on the site.

**The result of the registration and the waiting list will be published no earlier than 2230 CET (please be patient, that stuff is a lot of manual work)**

If you made it to the FSA 2023 roster, you will receive an email within 48 hours that will tell you the payment details. The payment deadline is specified in the email with the invoice. If you do not meet this deadline, you will lose your slot and be placed at the end of the waiting list.

**Note 1: The payment deadline for the initial registration process is January 31st, 23:59 CET. This is the uniform European payment deadline with the intent of having clarity on which teams actually want to attend which events. If you have difficulties with this deadline, please contact [info@fsaustria.at](mailto:info@fsaustria.at) before the deadline!**

**Note 2: If you want to get a reverse charge of the VAT, please make sure you have filled out the VAT-ID field on your team settings page. Reverse-charge is not applicable for camping fees. (only applicable for EU, non-Austrian Teams)**

Date	Version	comments/changes
2024-01-03	1.0	Initial Version
2024-01-06	1.1	Changed initial payment deadline with regards to uniform European Payment deadline of January 31st, 23:59 CET
2024-01-09	1.1	Updated FS France Logo